

# Holy Trinity CE (A) Primary School



## Requires a Key Stage 2 Class Teacher September 2019

Applications are welcomed from both experienced and newly qualified teachers.

### NOR 381

#### **Holy Trinity CE (A) Primary School**

Glebe Road  
Cuckfield  
Haywards Heath  
West Sussex  
RH17 5BQ

Tel: 01444 454295

Email: [office@htprimary.co.uk](mailto:office@htprimary.co.uk)

Website: [www.holytrinity-cuckfield.w-sussex.sch.uk](http://www.holytrinity-cuckfield.w-sussex.sch.uk)

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# Letter from the Headteacher

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January 2019

Dear Applicant

Thank you for your interest in the post of Class Teacher at Holy Trinity CE (A) Primary School. Please find enclosed our information pack, which includes information about our wonderful school, this position and the application process.

This is a very exciting and rewarding opportunity for the right person. You would be joining our school at a crucial point, as we are embedding our innovative new strategies, such as Learning in the Outside Environment, and consolidating our successful strategy "The Power of Reading," which help us provide the very best, engaging and interesting learning opportunities for all children in our school. We are in the process of expanding, thus increasing our numbers on roll from 381 to 420. For the first time we shall now have separate Reception to Year 6 classes and we are a two form entry school. All junior classes are housed in a purpose-built, new and attractive building with airy, spacious classrooms and a shared intervention room. Our grounds are extensive with almost seven acres and we are looking to continue to expand our use of the outdoor learning environment and provide more Forest School experiences in the next academic year.

We're delighted that you are interested in joining our happy, friendly, enthusiastic and dedicated staff team and can promise you that our team of teachers, Learning Support Assistants and Governors would be committed to support you in settling into our school. Holy Trinity is a happy and inclusive environment where everyone is valued and encouraged to excel and you will be encouraged and supported to develop professionally. Our well-behaved children enjoy being part of our school and are proactive in striving to improve their learning. We also have supportive parents, who are keen to help their children.

If you are an outstanding teacher with relentless drive, enthusiasm and commitment to providing a first-rate education for children, then we would be very keen to hear from you.

We encourage you to visit our school, so you can see for yourself what a fantastic school Holy Trinity is and what a pleasure and privilege it is, to be part of our staff team.

Visits to the school are warmly encouraged and can be arranged by contacting Mrs Sarah Raciti in our school office. If you wish to discuss the post or find out more about our school, please don't hesitate to contact us.

Yours sincerely

Ann MacGregor  
Headteacher

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# Context

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Holy Trinity CE (A) Primary School is a school which is truly the very heart of the village of Cuckfield. We have strong links with Holy Trinity Church and we are very proud of the traditions and customs our school embraces, as part of the village.

Our school has now fully expanded from a roll of 45 children per year to 60 children and from September all classes will be single age range classes.

We have a forward-looking and committed staff, who are determined to provide the best learning opportunities for all our children. Our staffing is stable, our pupil numbers are increasing and we have an experienced and strong governing body, who are supporting our school in moving forward.

Our beautiful and extensive grounds provide many outdoor learning opportunities for our children and support us in ensuring our children have a broad and balanced curriculum.

<h2>Our School Values &amp; how our children describe them</h2>
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**Perseverance** - Determination is important and if something is challenging, you need to try, try and try again. Remember to say to yourself "You can't do or understand something yet," but just keep going and you will!

**Aspiration** - Always reach for the stars and aim for your goals. Challenge yourself and always aspire to be the very best, you can be. A positive attitude makes good things happen for you.

**Respect** - Treat other people the way you would like to be treated. Respect everyone in our school regardless of who they are and where they have come from. Everyone is included in our school and you are a very important part of our school.

**Teamwork** - There's no "I" in a team! If we work together, we can achieve more and more. When we are a whole school team, we are like the glue that sticks us together and that makes us stronger.

We believe these values result in both an effective centre of learning and a caring community

## **Application Procedure**

### **Visits to the school**

We would warmly welcome visits to our school. Please telephone the school office to make an appointment.

### **Applications**

Candidates should complete the application form and return it so that it is received no later than noon on **Friday 15<sup>th</sup> February 2019**

**All applications to be sent to school by email or by post.**

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You should also include a letter of support with your application, which should not exceed two sides of A4 paper. Please do not restate the factual details already included elsewhere on the application form.

**Applicants will be advised on the shortlisting date whether they have been successful via email or telephone. Please ensure your application includes current contact details. If you are not contacted, you will not have been shortlisted for our post.**

The interview process will take place on **Tuesday 26<sup>th</sup> February 2019**.

Further details will be sent to those candidates called for interview.

### **Equality Monitoring**

All applicants will be required to complete an Equality Monitoring form.

### **Safer Recruitment**

Holy Trinity CE (A) Primary School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to DBS checks along with other relevant employment reference and health checks.