

## MINUTES

01 March 2018

Rose and Crown, Cuckfield

No.	Agenda Item & Notes
1.	<p><b>Welcome, note attendance and apologies</b></p> <p>Shona welcomed everyone to the meeting.</p> <p>In attendance: Lindsay Smith, Nicola Brewerton, Ailsa Body, Jen Plenty, Lindsay Gayler, Elin Richardson, Shona Wells, June Seale, Nikki Mortimer.</p> <p>Apologies: Jo Roche, Susie Hall, Karen Ford, Sarah Raison, Jo Brice, Laura Henger, Caroline Dawes, Zoe Richings, Ann MacGregor.</p>
2.	<p><b>Approve the minutes of the last meeting (18<sup>th</sup> January 2018)</b></p> <p>These were <b>approved</b> as an accurate record.</p>
3.	<p><b>Co-Chairs' Report</b></p> <p>Nikki Mortimer and Karen Ford were thanked for the success of the Race Night which raised c. £2,000.</p>
4.	<p><b>Treasurer's Report</b></p> <p>Ailsa Body gave an overview of the current financial position. (Report attached to the minutes). The Committee noted the current balance of funds is £22,000 when taking into account allocated funds for the Power of Reading and play equipment. The latter may not be required which will increase the available cash balance.</p> <p>The Committee noted the school had received a further £4,000 from the bonfire committee to which everyone extended their thanks.</p> <p>The Committee reconfirmed the commitment of the PTA to support the IT suite redevelopment at school and final figures are awaited. Estimate of costs are c. £19k of which £9k of funding will come from the bonfire monies and £10k will come from the PTA's cash balance.</p> <p>There was a general discussion on the funding pressures the school were experiencing and particularly the pressure on staff budgets. It was agreed that the PTA could not support funding for staff posts. It was noted that the school could potentially reach out more to parents for voluntary support such as reading with children in classes.</p>
5.	<p><b>Head Teacher's Report</b></p> <p>Apologies were received from Ann MacGregor so there was no report.</p>
6.	<p><b>Events since last meeting</b></p> <p>Race Night – covered in Co-Chair's report.</p> <p>Grounds Day – was very successful.</p>
7.	<p><b>Future Events</b></p> <p>Mother's Day Sale Friday 9<sup>th</sup> March – Jen Plenty leading. Call for helpers and reminder emails will be sent out.</p> <p>School Disco Thursday 15<sup>th</sup> March – Karen Ford leading. Call for helpers and reminder emails will be sent out. Confirmed that there will need to be a sign in / sign out system.</p> <p>Easter Egg hunt – preferred date 28<sup>th</sup> March straight after school.</p>

## Holy Trinity School PTA

	<p>Year 2 cake sale – potentially 23<sup>rd</sup> March. <b>Action:</b> Shona to discuss with Ann.</p> <p>Summer Fair – anyone interested in helping should contact Caroline Dawes.</p> <p>School camping – for information – governors organising. Likely to be a Friday night in July.</p>
<b>8.</b>	<p><b>Other items</b></p> <p><b>(a) Outdoor Learning Group</b> – staff meeting had been held in the grounds reviewing what is used / not used. Generated lots of ideas. Enthusiasm for outdoor classroom and pond development.</p> <p><b>(b) School Council Meeting</b> – Lindsay Smith had attended. The children had a number of ideas for supporting the school. General support for the idea of a baking within the school on the Friday and selling cakes at the summer fair on the Saturday.</p>
<b>9.</b>	<p><b>Review previous actions</b></p> <p>Actions from the previous meeting were reviewed and updated (attached).</p>
<b>10.</b>	<p><b>Any other business</b></p> <p>None was raised.</p>
<b>11.</b>	<p><b>Date of next meeting</b></p> <p>Thursday 3<sup>rd</sup> May 2018</p>