



## HOLY TRINITY C.E.(A) PRIMARY SCHOOL

Glebe Road, Cuckfield, West Sussex, RH17 5BQ  
Tel: 01444 454295 Fax: 01444 459318  
email: office@htprimary.co.uk  
website: www.holytrinity-cuckfield.w-sussex.sch.uk

Headteacher: Mrs. Ann MacGregor

Thursday 23<sup>rd</sup> February 2023,

Dear Parents/Carers,

The Holy Trinity Extra-Curricular Clubs and Instrumental Music Lessons for the Summer Term 2022-2023 will be available for you to sign up and register your child on **Wednesday 15<sup>th</sup> March 2023** from midday. Please see the attached timetables for more information. If your child is interested in joining one of the clubs then please use the details provided to contact the club providers directly to register your child's interest. Most club providers have a limited number of spaces and therefore the registration of the places is done on a first come first served basis. If when you contact the club provider, the club is full; your child will be put on a waiting list.

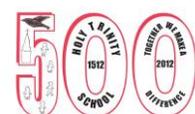
The first date for the clubs to resume will be **Tuesday 2<sup>nd</sup> May 2023** and end on and end on **Friday 7<sup>th</sup> July 2023**. The June Half Term will commence on Monday 29<sup>th</sup> May – Friday 2<sup>nd</sup> June and therefore no clubs will run this week. Music Clubs will resume on **Monday 17<sup>th</sup> April 2023** and end on **Friday 21<sup>st</sup> July 2023**.

There is an additional Bank Holiday on Monday 8<sup>th</sup> May 2023 due to the King's Coronation so no clubs/music lessons will be on that day.

There are INSET days on

- Wednesday 14<sup>th</sup> June 2023
- Friday 14<sup>th</sup> July 2023

There may however be some exceptions to the dates with some club providers so please refer to the individual club providers for further information. **Please can we remind you, that if for some**



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**reason your child will not be attending the club that you let the External Provider know as well as the school office using the following details ([office@htprimary.co.uk](mailto:office@htprimary.co.uk)) or by calling on 01444 454295.**

Children attending a club which **does not** begin directly after school are the responsibility of their parents/carers. Pupils must be supervised by a parent or nominated responsible adult and engage in a quiet activity during this time or, preferably, go home and then return for the start of the club. Collection after clubs is via the main entrance gate and through the front office.

I would also like to take this opportunity to remind parents, carers and children that signing up for a club is a commitment. If your son/daughter wishes to attend an extra-curricular activity they must make every effort to attend each week. A lot of people voluntarily and willingly give up their time to run these sessions and it is most disheartening to see numbers dwindle as the term goes on. Cancellation of school run clubs will be notified by ParentPay and/or a phone call from the Office and the External Club Providers should contact you directly.

Yours sincerely

**Mrs Ann MacGregor**  
**Headteacher**



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